



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	NAYAGARH AUTONOMOUS COLLEGE
Name of the head of the Institution	Sri. Dasarathi Biswal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06753252234
Mobile no.	9861018393
Registered Email	ngrautcol@yahoo.co.in
Alternate Email	naacngraucol@gmail.com
Address	Odagaon Road, Nayagarh
City/Town	Nayagarh
State/UT	Orissa
Pincode	752069
2. Institutional Status	

Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Jun-2006																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Bipin Kumar Pattnaik																		
Phone no/Alternate Phone no.	06753252234																		
Mobile no.	9437287006																		
Registered Email	ngrautcol@yahoo.co.in																		
Alternate Email	naacngraautocol@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://ngrautocol.ac.in/igac.php																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://ngrautocol.ac.in/igac.php																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>3.67</td> <td>2006</td> <td>27-Nov-2006</td> <td>04-Dec-2013</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	3.67	2006	27-Nov-2006	04-Dec-2013
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B+	3.67	2006	27-Nov-2006	04-Dec-2013														
6. Date of Establishment of IQAC			26-Jun-2014																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3">No Data Entered/Not Applicable!!!</td> </tr> <tr> <td colspan="3">View File</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	No Data Entered/Not Applicable!!!			View File				
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No Data Entered/Not Applicable!!!																			
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Strengthened the process of conducting seminar. 2. Major instruments were being purchased for all science departments to cater the need of the present CBCS syllabus. 3. More books were purchased according to the CBCS syllabus. 4. Constructed a separate NCC parade ground. 5. Construction of Badminton Court was completed.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> UGC autonomy seminars to be organized by all departments. International Yoga day to be observed in the college. Regular vigilance by the authority for the smooth conduct of the academic progress. Student feedback to be strictly monitored and action to be taken on the basis of the that. 	<ul style="list-style-type: none"> Some departments conducted autonomy seminars funded by UGC cell of the college. Yoga day was celebrated with the theme 'Connect the Youth' The principal and the Academic Bursar regularly visit the class rooms, review the academic progress of the teacher and progress register of the

departments. The controller of Examination oversees the process for smooth and timely conduct of the examinations. • On the basis of student feedback, regular feedback was communicated to the teachers by the Academic Bursar of the college.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing Body

04-Aug-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

22-Apr-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Dept. of Higher education, Govt, of Odisha is directly controlling and monitoring the admission process, accounting procedures, Human resource management, salary disbursement, attendance or employees in HEIs through its webbased software namely, SAMS (Student Admission Management System), CAPA (College Accounting Procedure Automation), HRMS (Human Resource Management System), IFMS (Integrated Financial Management system), and online Biometrics Attendance System respectively. Our college, is also covered under the abovementioned MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme

Programme Code

Programme Specialization

Date of Revision

No Data Entered/Not Applicable !!!

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	19/01/2016
BSc	BSc	19/01/2016
BCom	BCom	19/01/2016
MSW	MSW	19/01/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Modern Office Management	01/07/2016	916
English Communication	01/07/2016	916
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedbacks have been taken, analyzed by a team and on the basis of that necessary actions have been taken for improvising the academic atmosphere.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	282	282	282
BSc	B. Sc.	399	382	382
BCom	B.Com.	211	189	189
MSW	MSW	32	15	15
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	853	15	101	2	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
103	103	6	43	Nil	6
No file uploaded.					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- At the time of admission, mentor group is finalized and shared to the students.
- Regular meeting once in a month (last Saturday of the month)
- Students are free to contact the mentor.
- At times parents are involved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
868	103	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
108	103	5	32	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th Semester	22/04/2017	11/05/2017
BSc	BSc	6th Semester	22/04/2017	11/05/2017
BCom	BCom	6th Semester	22/04/2017	11/05/2017
MSW	MSW	4th Semester	06/05/2017	10/05/2017
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
56	834	6.71

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ngraautocol.ac.in/igac.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	264	243	92
BSc	BSc	BSc	392	366	93
BCom	BCom	BCom	172	149	87
MSW	MSW	MSW	6	6	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://ngraautocol.ac.in/igac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	730	UGC	2.4	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Laws of IPR	NA	17/11/2016
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
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NIL	Nil
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3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	Nil	Nil
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood donation camp	Appreciation Letter	Ama Odisha	Nill
Anti Tobacco Campaign	Appreciation Letter	Rotary Club, Nayagarh	Nill
Banamohautsav (Tree Plantation)	Appreciation letter	Nayagarh N.A.C	Nill
Swachha Bharat	Appreciation Letter	Nayagarh N.A.C	Nill
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nill
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
OJT	Job Training	NA	Nil	Nil	Nil
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PINNACLE HUMAN RESOURCES PVT.LTD	15/11/2016	INTERNSHIP	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11299127	11299127

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Partially	4.0	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	Nil	4234278	4234278

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>The institute has developed a standard methodology for utilization maintenance of all physical, academic support facilities available in the campus. Laboratories 1.The labs in the institute are administered by Laboratory In-charge (a faculty). 2.In case of any maintenance/repairs, the Laboratory In-charge initiates the appropriate corrective action in consultation with the principal of the institute. Utilization of support facilities: The infrastructural and resources utilization of the institute are administered by the Principal. Faculty members are allowed to put up to the principal of the institute requirement if any with regards to extension, renovation, alteration, relocation etc. of the available resources and facilities. Sport / Ground Maintenance 1.A faculty designated as Sports Coordinator is assigned the responsibility of maintaining sports accessories and supporting accessories of indoor and outdoor games. 2.Maintenance of ground, sport kits and all consumable items are brought from outside vendor as per the requirement. House Keeping of classrooms, laboratories and the entire institute campus Institute has in-house house-keeping team which looks after all the cleanliness of the classrooms, laboratories and the entire campus. IT Facilities Institute has appointed computer technician on role to maintain the IT facilities in the Institute which includes maintenance of computers, LCD Projectors, Printer, Scanner and other peripherals. Electrical Maintenance All the electrical maintenance of the peripherals, equipments, infrastructure and power related resources available in the institute are carried out by electrician appointed on role. Green Initiatives Institute has employed a dedicated support staff and gardeners who take care of Trees and Plants at various locations in the institute.</p>
https://ngraautocol.ac.in/igac.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support****5.1.1 – Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Post Matric Scholarship	717	5971349
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Modern Office Management	01/07/2016	916	Internal
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Orientation on Competitive Exam	85	85	27	Nill
2017	Annual Career Counselling	117	117	Nill	13
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression**5.2.1 – Details of campus placement during the year**

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day	institution level	2631
Annual Day (Cultural)	institution level	2631
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representative (SR) is an indispensable part of Academic and Administrative committees of our institution. They actively represent in the College Governing Body, IQAC, Alumni Association of the college ,Library Committee, Admission Committee, Sports Cultural Committees , Seminar Committee, Grievance Cell other subcommittees. The students' representative is elected by the students in democratic manner. As Students Representatives they convey the opinion grievances (if any) of the students in front of the Body/ Committees/ Cell convey the action taken reports to the students.
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College gives free hand to heads/coordinators of different courses to chalk out their development and academic activities of the departments. Departments are free to make their departmental routine to conduct courses properly. We have well qualified teachers and they are expert in their subject. H.O.D. of the department allot specialized teacher (as per the departmental routine) for the required topics. H.O.D./coordinators interacts regularly with the principal and faculty members through different committees to function independently. H.O.D and coordinators gives requisition to the principal for their needs to run departments smoothly. 2. IQAC make agendas regarding development of the college and arrange meeting time to time. IQAC keeps meetings with teachers, Alumni, students and non teaching staffs of the college frequently throughout the year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	(i) Intensive discussions happened in Board of Studies regarding CBCS syllabus and minor changes were made.
Teaching and Learning	• Practical training of students were ensured through project work and field study.
Examination and Evaluation	• Question setters and moderators were changed every year in a rotational basis. It is to be noted that, the list of experts is finalised by the Board of Studies members.
Library, ICT and Physical Infrastructure / Instrumentation	Instruments were purchased in Science departments to cater the need of the CBCS syllabus system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Human Resource Management System (HRMS), developed by Government of Odisha for managing employees, Salary

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nill	One day training programme on "CAPA"	Nill	Nill	Nill	26
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE IN PHYSICS	1	Nill	Nill	20
REFRESHER COURSE IN EXPERIMENTAL PHYSICS	1	Nill	Nill	16
REFRESHER COURSE IN EXPERIMENTAL PHYSICS	1	Nill	Nill	16
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	103	Nill	106

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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Yes	Yes	Nil
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external financial audits regularly. Annual external audit of accounts is done by competent chartered accountant, and state approved Auditors. Time to time state government auditors also do the auditing work as the external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC and Academic Bursar
Administrative	Nil	Nil	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents regularly interacted with teachers seeking and giving input on performance of their wards at the departmental level.

6.5.3 – Development programmes for support staff (at least three)

1. One day training programme on "COMMUNICATION SKILLS- VERBAL NON-VERBAL. 2. One day training programme on "CAPA". 3. Dress allowance for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organized meetings with different stakeholders on detail report of peer team. 2. SWOC analysis was done as per the comments given by NAAC peer team.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

No Data Entered/Not Applicable !!!

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	Nill	Nill	114	39
Women's Day Celebration	Nill	Nill	121	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of Solar Power , Battery Operated Vehicles Led Lights

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Nill	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Program on Ethics in Workplace	Nil	Nil	60
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ban of Use of Plastic Landscaping Tree plantation Restricted the use of Automobile Use of Solar Power

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Extension Outreach Programs to neighbourhood community Best Practice II: Incentives to the Teachers for State, National and International Recognition/Awards Publication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ngraucol.ac.in/igac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Value Added Courses (VAC) have been the distinctiveness of the institute where more than 70 of the institute's students participated and certified.

Provide the weblink of the institution

<http://ngraucol.ac.in/igac.php>

8.Future Plans of Actions for Next Academic Year

To conduct more number of seminars and to have parent teacher meet.